

COCOA BEACH COMMUNITY CHURCH UNITED CHURCH OF CHRIST

CHECKLIST

Wedding: Date & Time: _____

Rehearsal: Date & Time: _____

Full Names of Bride and Groom _____

To be addressed as: Groom: _____ Bride: _____

His occupation: _____ Her occupation: _____

His Marital Status: _____ Her Marital Status: _____

Mailing address: _____

Phone numbers: 1. _____ Whose? _____
2. _____ Whose? _____
3. _____ Whose? _____

E-mail addresses 1. _____
2. _____

Date and time of Final Interview with Minister: _____

**Your reservation only becomes effective on receipt
of this signed contract and the required deposit!**

Couple's authorizing signature _____

Church's authorizing Signature: _____

Date _____

1. Did you receive the Wedding Brochure and will you adhere to the set conditions? _____
2. This reservation is subject to a non-refundable deposit of \$100 towards the final fee of \$ _____
3. Marriage license to be handed in before/at final interview.
4. Who will be the Coordinator? _____
5. Who Will Bring Bride Into Sanctuary? _____
6. Will There Be A Unity Candle Ceremony? _____
7. Two persons who will co-sign the license before the ceremony: _____
8. Has the Coordinator Been Contacted? _____
9. Has the Organist Been Contacted? _____
10. How Many Persons in the Wedding Party?

11. Roughly How Many Guests Expected?

12. Photo with Minister desired? _____ Please ask your photographer to make that the first photo after the wedding.
13. Other Matters to Consider For Final Preparation?

14. Requests for Extra Readings, Solos or Music?

